2024 Scientific Poster Instructions and Template HDA annual meeting

Please read the instructions regarding your poster submission below carefully.

- ❏ Poster exhibit will take place on June 20, 2024 at the HDA Annual Meeting.

- ❏ Three winning posters will be announced on June 21, 2024 at the HDA Annual Meeting.

- ❏ Please use only 1 of the templates below to complete your Poster

- ❏ Do not change the colors of the templates below. Only HDA approved color templates will be accepted

- ❏ Check all your spelling and grammatical errors before submitting your template. We do not review your poster for spelling or grammatical errors.

- ❏ You may insert photos, graphs, charts in the template

- ❏ Any photos featuring patient faces should conceal their identity

- ❏ No advertising matter, commercial promotion, solicitation, or sales of any type are permitted to be presented.

- ❏ Poster exhibit will take place on June 20, 2024 at HDA Student Regional Meeting.

Insert School/Hospital
/Affiliation Logo here

Title
Presenters
School/Hospital/Affiliation

HDA
HISPANIC DENTAL ASSOCIATION

INTRODUCTION

METHODS & MATERIAL

RESULTS

CONCLUSION

PREPARING POSTER ABSTRACTS

Poster submission should be received by HDA no later than May 15st, 2024.

Authors: Authors should be identified as the poster presenter.

Abstract Text: All poster abstracts should be 300 words or less. If the abstract is based on research that was funded entirely or partially by an outside source, please be sure to list the funding agency and grant number at the end of the text.

Abstract Content: All abstracts **MUST follow the specifications below and** contain the following section headings:

a. **Specifications:**

- **Line Spacing:** between 1.2 and 2.0 line spacing
- **Font recommendations:** Sans serif fonts (e.g., Arial) are easier to read than serif fonts (e.g., Times New Roman).
- **Font color:** Black text with a white background is ideal and proves to be more readable. Other colors are accepted, this is only a recommendation.
- Make sure there aren't too many lines per text block.
- **Poster size:** 36-inches (height) by 48-inches (width).

b. **Sections:**

- **Objectives**
- **Methods**
- **Results**
- **Conclusion**

Institutional Review Board (IRB): When prompted, the authors should list whether the project was IRB-approved for use of human subjects or whether the project was IRB-exempt.

Student Poster Competition: For a poster to be eligible students **MUST** be the first author, **MUST** be enrolled full-time in a predoctoral or allied dental program and **MUST NOT** hold faculty positions. Each student may only enter **ONE submission** into the student poster competition per year. Posters accepted for the Student Poster Competition **MUST** be led and presented by the student listed as first author. In case of an emergency, another co-author may present, however the poster will not be judged for the student poster competition. Posters not led by a student as described above will be disqualified. During the competition, the presenter is required to be by his/her/their poster for the duration of the presentation time. Failure to do so will result in the poster not being judged.

To ensure poster submissions comply with federal regulations requiring that research projects involving human subjects be reviewed by an Institutional Review Board (IRB), HDA requires that all such submissions carry a status of IRB-approved or IRB-exempt. HDA requires IRB numbers to be provided for applicable poster submissions. For IRB-exempt submissions, authors are required to affirm that their submission meets their institution's requirements for IRB-exemption. Poster submissions for research projects involving human subjects that are not IRB-approved or carry a status of "pending" shall be deemed ineligible for consideration. IRB-approved submissions that fail to include the IRB number or IRB-exempt submissions without affirmation of meeting institutional policies on IRB-exemption will not be reviewed or accepted by HDA

For details on IRB requirements, please consult your institution's guidelines.